

To work out what funding or the fees you need to pay for your course of study, follow the chart below

**Are you:**

A Scottish Student    Self-financing    An Overseas Student    From other parts of the UK    A Students who requires a visa    An Asylum Seeker    A student with an ITA    A student who is Sponsored    Re-sitting a Course

**Are you:**

Full Time  
NG, NC,  
City & Guilds

Full Time Bursary/Fee Waiver  
Apply to College

£1,008

£4,950  
(£2,500 SFT)

£1,040  
(£520 SFT)  
Self-financing;  
or Apply to local  
education



Full Time Fee  
Waiver for ESOL  
courses only  
Childcare  
Discretionary

Not applicable

To only sit the  
assessment = £50  
Attending Class or  
continuing = £75

Full Time  
HNC, HND,  
Degree

Apply to SAAS  
[www.saas.gov.uk](http://www.saas.gov.uk)

HNC/HND  
£1,285  
Degree  
£1,820

£6,400  
(£3,200 SFT)

£6,390-  
Self-financing; or  
Apply to  
local education  
authority

Not eligible

Not applicable

To only sit the  
assessment = £50  
Attending Class or  
continuing = £75

Part Time  
HNC, HND,  
City & Guilds

Part Time Fee  
Waiver  
Apply to College

£95 per credit  
(day)  
£135 per credit  
(evening)

£320 per credit

£520 or  
£95 per credit  
(day)  
£135 per credit  
(evening)

PIT Fee Waiver  
Childcare  
Discretionary  
Apply to college

Apply to  
My World of Work

To only sit the  
assessment = £50  
Attending Class or  
continuing = £75

Part Time  
HNC, HND,  
Degree

Apply to SAAS -  
Part Time Fee  
Grant-  
[www.saas.gov.uk](http://www.saas.gov.uk)

£642.50  
(£100 deposit) or  
£100 per credit  
(day)  
£135 per credit  
(evening)

£10 per credit

£345 per credit

PIT Fee Waiver  
Childcare  
Discretionary  
Apply to college

Apply to  
My World of Work

To only sit the  
assessment = £50  
Attending Class or  
continuing = £75

## Payment of Fees

Fees can be paid by Cash, Cheque or Credit/Debit Card. American Express is not accepted.

## Payment Plans

Payment by instalment (direct debit) may be agreed and must be arranged within 2 weeks of the start date of the course.

The duration of all payment plans is from 8 October to 8 May payable by monthly direct debit. There will be a charge of £30 for dishonoured direct debits.

## Non-Payment of Fees

Sanctions for non-payment of fees can include:

Withholding of certification;  
Withdrawal of ICT facilities;  
Referral to College's Debt Collection Agency;  
Potential removal from course of study.

## Withdrawal/Refunds

Withdrawal within 3 weeks of commencement of the programme - full refund subject to the deduction of a £40 administration fee.

Withdrawal after three weeks of the commencement of any block - the full fees for the block will be charged

? A Scottish Student - Scottish domiciled student 3 years' ordinary residency in UK\*; and Settled status in UK; and Ordinarily resident in Scotland. \*exceptions - Refugees

? From other parts of the UK: Students from the rest of the UK - English, Northern Irish, Welsh student

? A student with an ITA: Individual Training Account (ITA)

? To only sit the assessment = £50 Attending Class or continuing = £75:

Students returning to only sit the assessment    £50 per credit  
Students returning and attending a class    £75 per credit  
Students continuing their studies but have to re-sit previous units    £75 per credit

? A Students who requires a visa: The College is not a registered student sponsor (T4) therefore we are unable to accept applications from students who require a student visa to study in the UK.

? A student who is Sponsored: Sponsor/Employer Evidence required - Letter confirming your employer will pay your fees; or Purchase Order number from your employer; or Employer Declaration Form (available upon request from the Finance Department) which should be completed by your employer.

## Please note:

Students are responsible for their fees irrespective of whether these are being paid by someone else on their behalf. It is important that, prior to enrolment, you have established whether you are liable to pay fees and how these are to be paid. The tuition fee you pay will vary depending on your fee status and your course of study and is payable on enrolment. It is expected that students pay the full fee for any programme of study prior to the commencement of the programme.

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