Glasgow Kelvin College

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 and WG2 in the Springburn Campus at 5pm on Monday 29 August 2022

1. Sederunt

2. Apologies

3. Declarations of Interest
a) Interest[1]
b) Connection[2]

4. Welcome
Chair of Board of Management

5. Minute of the Previous Meeting held on 13 June 2022 *(For Approval)*
(copy attached)

6. a) Matters Arising from the Previous Meeting held on 13 June 2022

b) Matters Arising / Action List *(For Noting)*
i) Board of Management Action Log as at August 2022
(copy attached)

ii) Board of Management and Standing Committee Action Log
Board of Management Action List - 2022 - 2023.xlsm

Standing Items

7. a) Chair's Report *(For Information)*
Report by Chair
(verbal)

b) Principal's Update Report *(For Information)*
Report by Principal
(copy attached)

[1] An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

[2] A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

Glasgow Kelvin College

c) **Students Association Progress Update** *(For Information)*
Report by Student Association Presidents
(copy attached)

8. **Draft Standing Committee Minutes** *(For Information)*
NOT IN THE PUBLIC DOMAIN
a) **Draft Remuneration Committee Minute – 13 July 2022**
(copy attached)

Presentations

9. **Education Scotland Progress Visit Report**
HMI Ian Beach
(copy attached)

10. **Partnership and Stakeholder Engagement**
Report by Director of Business Development & Director of Planning and Performance and Curriculum
(copy attached)

Items for Approval and Endorsement

11. **Financial Forecast Return 2020/21 to 2022/23 – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(copy attached)

12. **Secretary to the Board of Management – NOT IN THE PUBLIC DOMAIN**
Report by Chair of the Board of Management
(copy attached)

13. **Board Development Programme**
Report by Secretary to the Board of Management and Director of Corporate Services
(copy attached)

14. **Board of Management Self-Evaluation Outcomes 2021/22 and Process 2022/23**
Report by Clerk to the Board of Management and Director of Corporate Services
(copy attached)

15. **Communications, Marketing and Stakeholder Engagement Framework 2022/27**
Report by Vice Principal Operations & Director People & Culture
(copy attached)

16. **Grievance Policy and Procedure**
Report by Director of People and Culture
(copy attached)

17. **2022/23 – 2024/25 - Student Outcome Performance Targets**
Report by Vice Principal Curriculum and Quality Enhanacement
(copy attached)

Glasgow Kelvin College

Items for Noting

18. **Update of Foundation Apprenticeship Programme and VS (Appendix 1 – NOT IN THE PUBLIC DOMAIN)**
Report by Vice Principal Operations and Director People & Culture
(copy attached)

19. **Auditor General's Report – Scotland's Colleges 2022**
Report by Vice Principal Operations
(copy attached)

20. **Performance Objectives**
a) **Review of Performance of Chair of Board of Management**
Report by Senior Independent Member and Board Secretary
(copy attached)

b) **Principal's Performance Objectives 2022/23**
Report by Chair of the Board of Management
(copy attached)

Items of Correspondence

21. a) Item 21a - Minister for HEFEYET - Letter of Thanks - Glasgow Kelvin College - 13 June 2022.pdf

Items for Information

22. Item 22 - Meetings Schedule - Online, On Campus with Location and Rooms

Risk, Equality and Data Protection - Discussion

23. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

24. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

25. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

26. **Closure**

27. **Date of Next Meeting**
Monday 10 October 2022, room F/05 &F/07, Easterhouse Campus

28. **All Press Releases relating to the College are available to view on the Board Portal via the following link:**
Press Releases 2022-23