Item 6bi

Audit and Risk Committee Action Log

Meeting Date	Agenda Item Number	Action	Person/s Responsible	Comments	Date Due	Date Completed	Status of Action
21/09/2021	8	Ensure the cyber security audit is high priority and the first audit undertaken in session 2022/23	Vice Principal Operations		01/08/22		**Live**
21/09/2021	11	The Secretary to the Board to liaise with the Chair of the Board regarding possible Development sessions for Board members on Finance and Funding Methodology	Secretary to the Board, Chair of the Board	Finance Awareness added to the Board Development Event Agenda	19/01/22	19/01/22	**Completed**
21/09/2021	12	Director of Corporate Services to feedback on the issue re. land at the Springburn Campus when available	Director of Corporate Services		01/06/22		**Live**
30/11/2021	7	Director of Corporate Services to check Communications/Email Etiquette documents, confirming these are not policies and to update the table within the report with the relevant information relating to the Business Continutiy Plan (BCP).	Director of Corporate Services	Director of Corporate Services emailed the Email Etiquette document to F Taylor, confirming this was not a policy. In addtion the information related to the BCP was updated.		07/12/21	**Completed**
30/11/2021	8	Executive summary to be included in future Audit & Risk Committee annual reports going forward and consideration to be given to streamlining this report.	Chair of Audit & Risk Committee and Vice Principal Operations		01/08/22		**Live**
30/11/2021	13	J Evans to meet with D Archibald to explore further improvements to risk appetite mapping.	David Archibald, Internal Auditor and Vice Principal Operations	J Evans met with D Archibald on Friday 7 January 2022. Agreed that they may look at making further enhancements to Risk Appetite next year.	When available	07/01/22	**Completed**
30/11/2021	13	Risk Register presented to the Board of Management in full, however, the Audit and Risk Committee allowed the opportunity to review one or two risks in more detail at future meetings as appropriate.	Chair of Audit & Risk Committee and Vice Principal Operations		30/06/22		**Live**
30/11/2021	15	The Chair requested members to share feedback with the Secretary to the Board by 5pm, Thursday 02 December 2021, prior to the upcoming Board of Management meeting.	All Members			02/12/21	**Completed**