

GLASGOW KELVIN COLLEGE

BOARD OF MANAGEMENT

AUDIT AND RISK COMMITTEE

AGENDA

Agenda of the meeting of the Audit and Risk Committee scheduled to be held on held on Tuesday 08 September 2020 at 5.00pm in Microsoft Teams

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of Reference**
(copy attached)
- 4. Declaration of Interest**
Chair
- 5. Minute of the previous meeting held on 16 June 2020** *(For Approval)*
(copy attached)
- 6. Matters Arising from the minutes of the previous meeting held on 16 June 2020**
- 7. Correspondence -** *(For Information)*
 - a) GKC Audit Update to GCRB – June 2020 Meeting**
 - b) Scotland's Colleges 2019 – Audit Scotland Report not published**
(copy attached)
- 8. Internal Audit Reports – Henderson Loggie** *(For Endorsement)*
 - a) Internal Audit Progress Report Annual Plan 2019/20**
 - b) Internal Audit Follow Up Reviews 2019/20**
 - i) Staff Recruitment and Retention/Staff Development**
 - ii) Procurement and Purchasing/Creditors**
 - iii) IT Network Arrangements/Systems Development/Implementation**
 - iv) Data Protection**
(copies attached)
- 9. Risk Appetite and Risk Register Review** *(For Approval)*
NOT IN THE PUBLIC DOMAIN
Report by Interim Assistant Principal
(copy attached)
- 10. Institutional Efficiency and Value for Money Return** *(For Information)*
NOT IN THE PUBLIC DOMAIN
Report by Head of Finance
(copy attached)

11. **External Audit Annual Plan 2019/20** *(For Approval)*
NOT IN THE PUBLIC DOMAIN
External Auditor
(copy attached)
12. **Insurance Cover 2020-21** *(For Noting)*
(Appendices are NOT IN THE PUBLIC DOMAIN)
Report by Interim Assistant Principal
(copy attached)
13. **Public Sector Action Plan and Cyber Resilience Update** *(For Noting)*
Report by Director of Digital Services
(copy attached)
14. **Return to On-Campus Working – Update** *(For Noting)*
Report by Principal and Interim Assistant Principal
(copy attached)
15. **Complaints Handling Procedure** *(For Information)*
Report by Interim Assistant Principal
(copy attached)
16. **Audit Scotland** *(For Information)*
 - a) **Annual Report and Accounts 2019-20**
 - b) **Technical Bulletin 2020/2 – April to June 2020***(copies attached)*
17. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda items**
(discussion)
18. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda items**
(discussion)
19. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda items**
(discussion)
20. **Closure**
21. **Date of Next meeting**
The next meeting of the Audit and Risk Committee will be held at 5pm on Tuesday 17 November 2020.