

**Glasgow Kelvin College**  
**Board of Management**  
**Finance and Resources Committee**  
**Agenda**

**Agenda of the meeting of the Finance and Resources Committee scheduled to be held on Tuesday, 8 February 2022 at 5.00pm via Microsoft Teams**

1. **Sederunt**
2. **Apologies**
3. **Terms of Reference**  
[Finance and Resources Terms of Reference](#)
4. **Declarations of Interest**
5. **Minute of the Previous Meeting held on 30 November 2021** *(For Approval)*  
*(copy attached)*
6.
  - a) **Matters Arising from the Previous Meeting held on 30 November 2021**
  - b) **Action List** *(For Noting)*
    - i) **Finance and Resources Committee Action Log as at February 2022**  
*(copy attached)*

**Items for Approval and Endorsement**

7. **Finance Report** *(For Noting and Approval)* – **NOT IN THE PUBLIC DOMAIN**  
(containing: Executive Summary, Quarter 1 Forecast, Management Accounts to November 2021, Arms' Length Foundation, Bad Debt Write Off, Student Support Funds, Cash and Financial Forecast Return and Student Support Funds)  
**Report by Vice Principal Operations and Head of Finance**  
*(copy attached)*

**Items for Noting**

8. **Correspondence - College Budgets 2022-23**  
**Verbal Update by Vice Principal Operations**  
*(copy attached)*
9. **Annual Procurement Report 2020-21**  
**Report by Vice Principal Operations & Procurement Manager**  
*(copy attached)*

10. **Capital and Sustainability Update**  
(containing: Estates Update, Capital Update, SCIO Application for Funding, Single Use Plastics, Plastic Packaging, Recruitment of Environmental Sustainability Manager, Easterhouse Campus Cycling Friendly Status, Land at Springburn Campus and Business Interruption Claim)  
**Report by Director of Corporate Services**  
(*copy attached*)
11. **Human Resources Update**  
(including: Absence Statistics)  
**Report by Director of Human Resources**  
(*copy attached*)
- Risk, Equality and Data Protection – Discussion**
12. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
13. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
14. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
15. **Closure**
16. **Date of Next Meeting**  
Tuesday 10 May 2022 at 5pm