

DHD: 0020824

13 August 2024

request-1150490-f5c4678e@whatdotheyknow.com

Dear

Thank you for your request for information under the Freedom of Information (Scotland) Act (2002).

I now respond to your request as follows:

"I am researching the use of Computer Aided Facilities Management (CAFM) and/or Integrated Workplace Management System (IWMS) in the education sector. Under the Freedom of Information Act (FOI) I would welcome a response to the following questions:"

• *Which CAFM/IWMS systems are used in the organisation?*

The College in-house ICT Technical Services Team have developed helpdesks for use in the following service areas, Estates, Administration and Secretariat, and ICT. In addition, the College also uses a Building Energy Management System (BEMS).

• *When did this contract start and when does it end?*

One year duration and commenced 01 August 2024.

• *What are the organisations plans at the end of contract?*

Procurement exercise will be undertaken.

• *What are the contract values?*

The College is required to tender for services through the Advanced Procurement for Universities and Colleges (APUC) Framework.

We are unable to provide the contract values information as some information is exempt from FOISA under the exemption in Section 33 – Commercial Interest and the Economy.

Section 33 – Commercial Interest and the Economy

- information may be withheld if disclosure would (or would likely) to prejudice substantially the commercial interests of any person or organisation (section 33(1)(b)).

• *Who is the senior operational contact responsible for this contract?*

BEMS: _____, Senior Estates and Facilities Coordinator.

• *Which of the following functionalities does the organisation use? Can you also indicate if these are incorporated within the software system? please elaborate.*

o *Planned & Reactive Maintenance*

Use of in-house Estates Helpdesk. BEMS would also highlight issues.

o Asset Management

The College uses the Series 4000 asset management software. This is used to record all assets across the College which are valued over £250. This enables accurate reporting and disposals to occur.

o Property Management

The College has recently undertaken condition surveys across its estate.

o Lease Agreements

None.

o Health & Safety

The College uses the WorkRite Risk Management System and Alcumus COSHH Management System.

o Project Management

The College uses the services of Watts Group Ltd.

o Condition Surveys

Condition Surveys recently completed.

• Are there any limitations with the software system used? please elaborate.

No.

• Are there any upcoming plans for the adoption of new technologies or solutions? please elaborate.

No.

I trust the above response meets your request for information.

Should you be unhappy with the College's response you may seek a review, by writing to Derek Smeall, Principal. Your grounds for seeking a review should be included in your request.

I also wish to advise you that the Scottish Information Commissioner has launched an online appeals service via their website – the link is as follows:

www.itspublicknowledge.info/appeal.

Other contact information for the Scottish Information Commissioner is listed below:

Tel: 01334 464610

Email: enquiries@itspublicknowledge.info

Thank you for your interest in the College.

Yours sincerely

[Redacted Signature]

Corporate Support and Administration Manager

